



REQUEST FOR PROPOSALS
DEPOSITORY OF COUNTY FUNDS
RFP 24BCP05A

April 24, 2024

ADDENDUM #1

Notice to Respondents:

This addendum will be considered a part of Bastrop County's Request for Proposals for Depository of County Funds. Where provisions of this addendum differ from those of the original Request for Proposals, this addendum will govern.

ACKNOWLEDGED

Printed Name of Respondent

Authorized Signature

Date

RETURN ONE COPY SIGNED COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE WITH YOUR SEALED PROPOSAL. FAILURE TO DO SO, MAY AUTOMATICALLY DISQUALIFY YOUR RESPONSE FROM CONSIDERATION FOR AWARD.

ITEMS FOR ADDENDUM #1:

Q. What is the average collected balance over all accounts?

A. Please refer to Financial Statement at https://www.co.bastrop.tx.us/page/fin.county_fin_data

Q. How many accounts does the County utilize?

A. Bastrop County has 40 accounts including the Tax Office, County Clerk, Sheriff's Office and District Attorney.

Q. Will the County provide a sample of the account analysis statement?

A. Please refer to Financial Statement at https://www.co.bastrop.tx.us/page/fin.county_fin_data

Q. Does the County require a sample pro forma? If yes, will the County share account activity of Treasury Management online services?

A. No, this is not required.

Q. Does the County accept muni's (municipal bonds) for collateral?

A. Yes

Q. Does the County utilize fraud prevention services for check and electronic transactions? Please describe the services used per account.

A. Bastrop County uses Positive Pay

Q. How does the County reconcile accounts?

A. Monthly Transactional Reconciliation

Q. What are signed addendums?

A. An addendum is a document that is released after the original request for proposal was released to the public. Bastrop County issues addendums when there is a need to answer questions or clarify request from potential vendors or when there is a need to add additional information to a request for proposals. This addendum #1 will be uploaded to the Bastrop County website (<https://www.co.bastrop.tx.us/page/pur.bids>) and all addendums must be signed and included in the sealed proposal.

Q. To fulfill the requirement of statement of condition, would you rather have our most recent Call Report 3.31.24, or our audited financial statements as of 12/31/23?

A. Bastrop County requests that both the most recent Call Report and the audited financial statements be submitted with the sealed proposals.

Q. Per Certificate of Interested Parties – for #2 – Name of Government Entity or State Agency – completed as The County of Bastrop, Texas – is the okay? If not, what should be stated there. For #3 Provide the

Identification Number used by the government entity – I placed RFP 18BC905A and referenced Depository of County Funds – is the acceptable, if not, what should be placed there.

A. Certificate of Interested Parties (Form 1295) forms are only required by the vendor that is awarded a contract with Bastrop County. They are not required to be submitted with the sealed proposal. However, the following information is what is required to complete this form:

- Box 1 – Legal Business Name of the company submitting the proposal.
- Box 2 – **Bastrop County**
- Box 3 – **RFP 24BCP05A – Depository of County Funds**
- Box 4 – Name of individuals that own the company. Controlling refers to a person with more than 50% ownership in the company and intermediary refers to a person with less than 50% ownership in the company.
- Box 5 – Only Companies that are publicly traded and do not have individual owners should check this box.
- Box 6 – The person completing this form **MUST** fill in all the requested information and sign this box.